

OPERATIONAL EXCELLENCE

INSTRUCTIONS FOR THE SAFE USE OF: TOOLBOXES

This document is issued in accordance with the requirements of DNV 2.7-1 and EN 12079 or ISO 10855. It outlines the care & safe use of **Toolboxes** & is based on the Oil & Gas UK “Best Practice for the Safe Packing & Handling of Cargo to & from Offshore Locations”. It should be read in conjunction with the instructions for the safe use of Wire Rope Slings.

This information is of a general nature only covering the main points for the safe use of Toolboxes. It may be necessary to supplement this information for specific operations.

ALWAYS

- Always ensure operators wear appropriate personal protective equipment (PPE), e.g. gloves, hard hat, safety glasses, & safety footwear.
- Always ensure operators are trained & competent.
- Always ensure dangerous goods are shipped in compliance with the requirements of the IMDG code.
- Ensure the chain and carabiner (if fitted) is in place and fit for purpose where applicable.
- Ensure the data plate is legible & demonstrates sufficient certification.
- Ensure the safety, identification, & information markings are clear & legible.
- Ensure the lifting set is correctly fitted with shackles & split pins fully engaged.
- Ensure the lifting set is free of obvious signs of damage, e.g. abrasion, corrosion, wear, chemical attack, & mechanical damage.

NEVER

- Never use equipment without carrying out a pre-use inspection.
- Never use equipment that has not been periodically inspected & certified.
- Never replace lifting sets without the approval of a competent person.
- Never use equipment out with its intended purpose.

PRE-USE INSPECTION

- Ensure lids function correctly with gas struts, securing devices & hinges free moving & undamaged.
- Ensure doors (if fitted) function correctly with securing devices & hinges free moving & undamaged.
- Ensure tie down points are in place & are fit for purpose.
- Release the lid locking mechanism & use the handle to lift the lid. The gas struts will assist this operation. The securing chain will prevent the lid from overextending.
- Fill loading space, once complete close lid & secure locking mechanism.
- Ensure the load is equally distributed & does not exceed the payload of the unit.
- When using the sling attachment bracket, hold the lower sleeve & raise vertically. Position the master link & release the sleeve to lock the sling in position.
- Ensure the load is safely secured using the provided lashing point(s).

LOADING & OPERATION

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MOVEMENT & TRANSPORT

- Ensure all signs & placards are in place & in compliance with the IMDG Code.
- Ensure lid, forklift pockets, frame, etc., are free of potential dropped objects.
- Ensure the total weight does not exceed the maximum gross weight of the unit.
- Ensure all lifting is performed using the forklift pockets or dedicated lifting set.
- Lifting must be carried out by competent persons in accordance with an appropriate lifting plan.
- Ensure all lids & doors are closed with locking gear fully engaged.
- Utilise tag lines when lifting as required.

MAINTENANCE & INSPECTION

Moving parts such as hinges, locking gear, shackles, etc. must be regularly lubricated to ensure free movement & combat corrosion.

Any surface damage must be regularly treated to combat corrosion.

Lifting sets shall be subjected to as a minimum as per requirements:

- Visual examination of complete lifting set at intervals not exceeding 12 months.
- Non-destructive examination including visual examination of components & joining links excluding legs at intervals not exceeding 48 months.
- Visual examination of shackles & wire rope legs at intervals not exceeding 6 months.
- Non-destructive examination, & visual examination of chain sling legs at intervals not exceeding 48 months.

Units shall be subjected to as a minimum as per DNV 2.7-1 requirements:

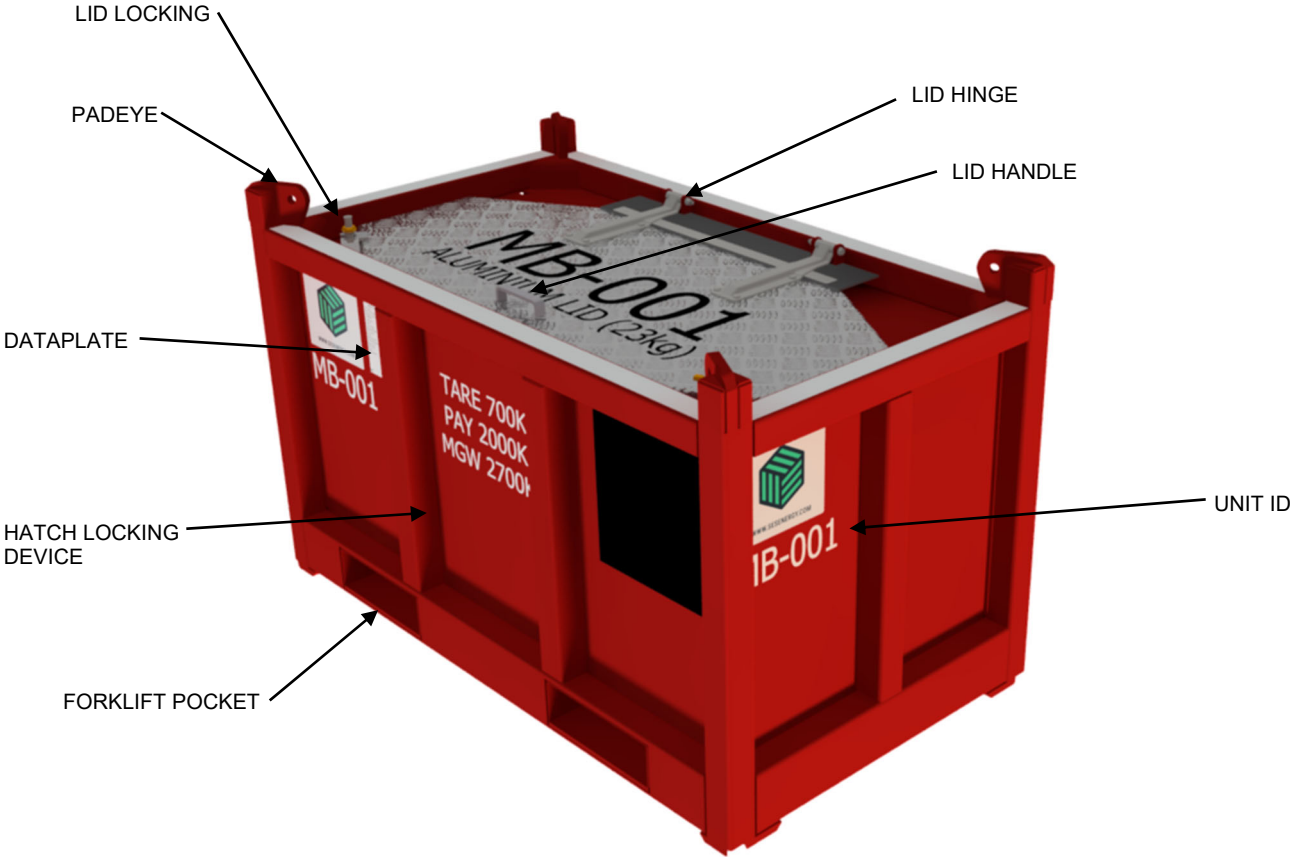
- Visual examination at intervals not exceeding 12 months.
- Non-destructive examination including visual examination at intervals not exceeding 48 months.
- Proof load test, non-destructive examination & visual examination after substantial repair or alteration.

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TOOLBOX

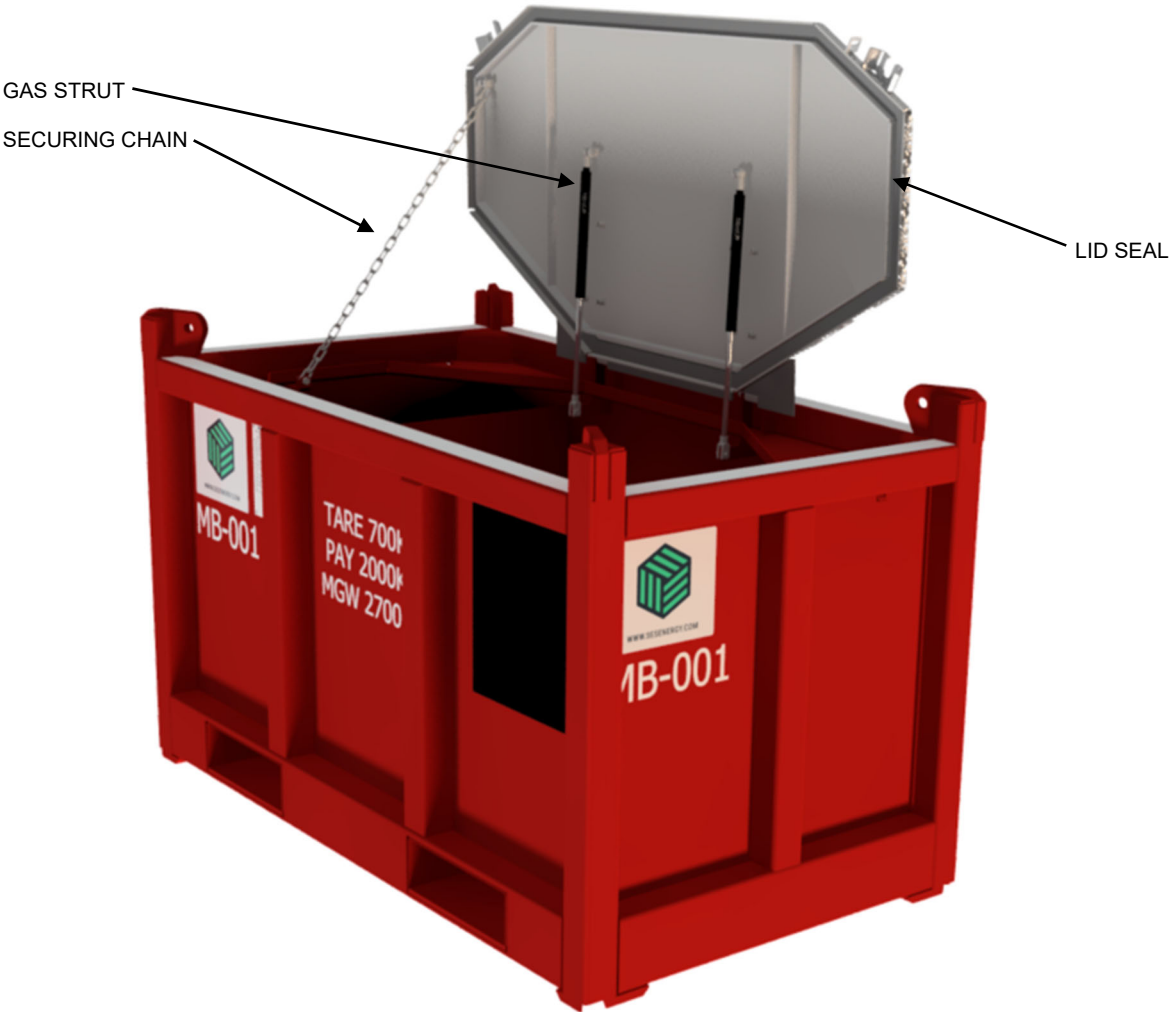


Note. Design may not be wholly representative of the actual Toolbox supplied.

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